

MINUTES OF THE 1st QUARTER MEETING OF THE "STATE SCHOOL SAFETY ADVISORY COMMITTEE (S-SSAC)" FOR FINALIZING THE "TIME BOUND ACTION PLAN" AND MONITORING IMPLEMENTATION OF NSSP IN THE STATE HELD ON 24th MAY, 2018 AT 12:00 PM AT ASSAM STATE DISASTER MANAGEMENT AUTHORITY (ASDMA) CONFERENCE HALL.

- A. The 1st meeting of the State-School Safety Advisory Committee was held under the Chairmanship of Shri. Samsher Singh, Secretary, Secondary Education, Govt. of Assam. Shri. Fazlul Haque Chowdhury, Jt. Secretary, Secondary Education was also present in the meeting. The meeting was convened by Smti. Meenakshi Das Nath, Jt. Secretary & State Project Co-ordinator, ASDMA.
- B. The stakeholders present in the meeting were from Health department, Elementary & Secondary Education, Disaster Management, Fire & Emergency Services, UNICEF, Red Cross Society, Assam Engineering Institute. List of stakeholders present in the meeting are at **-ANNEXURE-A.**
- C. The **"TIME BOUND ACTION PLAN"** prepared by ASDMA & Education Department for monitoring implementation of School Safety in the State was broadly discussed during the meeting with all the stakeholders and the responsibilities of stakeholders in implementation of School safety was also outlined.
- D. ASDMA highlighted the issue of receiving incomplete no. of monitoring formats in respect of Secondary & Elementary. Only 19 formats were received from the Secondary and 14 formats from the Elementary out of total 33 formats. The Chairperson directed all concerned to submit the remaining formats at the earliest.
- E. The other discussions and key resolutions taken during the meeting are as below-
1. NSSP "Time bound Action Plan" will be implemented at District and block level as per timeline formulated.
 2. SDMP will have to be prepared by the schools which will be finalized and submitted to BSSAC and the same will be submitted to DSSAC for approval.
 3. School Focal point teacher who are actively participating in SDMP will be nominated by Education department. Moreover the teachers who are already trained by ASDMA periodically will also be nominated as SSFPT. ASDMA will share the information to the Education department.
 4. It was agreed to incorporate NSSP guidelines in SMDC as well SMC training undertaken by SSA & RMSA.
 5. Safety audit in schools will be carried out as per format.
 6. UNICEF will develop a guideline for child friendly spaces in Assam, to be implemented at block level.
 7. It was resolved to capture good practices on NSSP from the state.
 8. Emphasis is given on convergence with Panchayat, PHED etc. to work on NSSP and DRR
 9. Hazards related to Structural and Non-structural areas have been widely discussed and a check list in the form of a format displayed amongst the members which will be circulated in all schools through SSA/RMSA.
 10. Incorporation of Disaster Management in UDISE was discussed thoroughly and a format developed by ASDMA in this regard was circulated amongst the members. SSA/RMSA will provide all the details on Disaster Management and NSSP related information through this format every year in their annual UDISE exercise.
- ANNEXURE -B**
11. The Capacity Building action plan was discussed in detail and a series of brainstorming meetings would be conducted by ASDMA to finalize the modules for different trainings.
 12. The training modules will be shared with NDMA for approval.
 13. Moreover threadbare discussion also took place on SCERT prepared module where a feedback was given. Accordingly observation outlined on
 - a. Characteristic components for SDMP is not included.
 - b. Biological hazards is not included.
 - c. Role of SDMP was not included.

- d. Emphasis should be given on Mock drills and emergency management exercise in schools
 - e. Emphasis should be given on more on Practical demonstration
14. Under implementation of school safety actions:
For sanitation and safe drinking water related information, PHED will be included in SSSAC.
15. SSA/RMSA will assist the department as well as ASDMA in implementing NSSP in Assam through their resources.
16. Fire & Emergency Services will submit details of mock drills conducted in schools as well prepare a Block Level Action Plan for conduct of Mock Drills in schools.
17. First Aid training will be taken up at block level by ASDMA & Education department in collaboration with the RED CROSS society.
18. All nominated MPWs of Health Department will be ToT for First Aid training in Schools.
19. Chair suggested for creation of School Safety Ambassadors in schools with the help of Scouts and Guides and Red Cross society.
20. RMSA will share data with ASDMA on the Rapid Visual Screening (RVS) already conducted in schools.

The meeting ended with a Vote of Thanks from the chair.

sd/- Shamsheer Singh, IAS
Secretary to the Govt. of Assam
Secondary Education Department

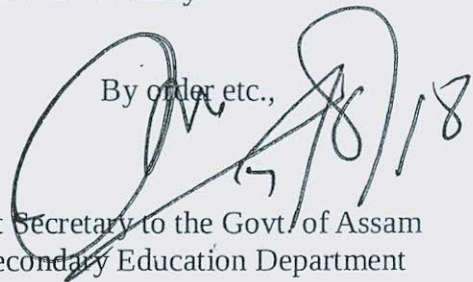
Memo No.ASE.261/2014/Pt/1/42-A

Dated Dispur, the 5th June, 2018

Copy for information & necessary action to:

1. Commissioner & Secretary to the Govt. of Assam, Elementary Education Department, Dispur.
2. Mission Director, Rashtriya Madhyamik Shiksha Abhiyan (RMSA), Assam, Kahilipara, Guwahati-19
3. Mission Director, Sarba Shiksha Abhiyan (SSA), Assam, Kahilipara, Guwahati-19
4. Smti Meenakshi Nath Das, Joint Secretary & State Project Co-ordinator (SPC), Assam State Disaster Management Authority (ASDMA), Ancillary Block, Assam Secretariat, Dispur, Guwahati-6. She is requested kindly to take necessary steps to forward the minutes of the 1st Meeting of the State School Safety Advisory Committee (S-SSAC) to all the Stakeholders.
5. Director of Elementary Education, Assam, Kahilipara, Guwahati-19
6. Director of Secondary Education, Assam, Kahilipara, Guwahati-19
7. Director, SCERT Assam, Kahilipara, Guwahati-19
8. PS to Commissioner & Secretary to the Govt. of Assam, Secondary Education Department, Dispur for kind appraisal of Commissioner & Secretary.

By order etc.,


Joint Secretary to the Govt. of Assam
Secondary Education Department

ANNEXURE-A**1st Meeting with stakeholder on National School Safety Policy**Date : 24th May, 2018

Venue : ASDMA Conference Hall

Sl. No.	Name	Designation & Department	Contact No.
1	Shri Shamsher Singh, IAS	Secretary, Secondary Education Department	94350 36314
2	Shri F.H. Choudhury, ACS	Joint Secretary, Secondary Education Department	96784 81725
3	Smti Meenakshi Das Nath, ACS	Joint Secretary, Revenue & DM Department & SPC, ASDMA	
4	Smti Rita Gogoi, ACS	Deputy Secretary, Elementary Education Department	94357 31668
5	Dr. Basanti Bordoloi	Joint Director of Elementary Education, Assam	94350 12253
6	Shri Biren Chandra Borah	Joint Director, SCERT Assam	97071 22421
7	Shri Joy Ram Hazarika	Assistant Director of Secondary Education, Assam	70028 11736
8	Shri Anjan Barman	Lecturer (Selection Gr.), Assam Engineering Institute, Chandmari	94350 14130
9	Shri Bishnu Ram Das	Deputy Director, F&ES, Guwahati	94353 94690
10	Shri Anand P. Kanoo	State Consultant (P&R CCA), UNICEF, Assam	94011 20454
11	Shri Soumen Roy	PME Officer, UNICEF	78965 65700
12	Dr. Bhabendra Bordoloi	Joint Director of Health Services	94357 10125
13	Shri Romen Das	Planning Coordinator, RMSA Assam	98640 65738
14	Smti. Jahnabi Sarma	State Consultant, Pedagogy and QI, RMSA Assam	98542 14206
15	Ravindra Kumar Mishra	State Consultant, (TE), UNICEF at SCERT Assam	84730 52472
16	Smti. Mridusmita Borah	Project Officer (DRR)	86387 72863
17	Shri Rajesh Dutta	Engg. Consultant (Earthquake Risk Mitigation)	94355 67470
18	Shri M.R. Deka	P.M. DRR, ASDMA	94353 61415
19	Shri Ankur Bikash Dev	P.O., DRR, ASDMA	88763 13812
20	Shri Kishore Dutta	P.O. T&CB, ASDMA	84739 26566
21	Shri Laba Kumar Sarma	DMO, Indian Red Cross Society, ASB	70020 90745
22	Hiranya Prasad Bairagi	P.O. (DM), Elementary Education	70862 92525
23	Samiran Panchanan	P. A., Directorate of Elementary Education, Assam	94351 02020